

Embassy of India

Manila

**TENDER NOTICE FOR DISPOSAL OF
OBSOLETE/UNSERVICEABLE/IRREPAIRABLE/BROKEN/SCRAP IT HARDWARE IN
EMBASSY OF INDIA, MANILA ON "AS IS WHERE IS"
BASIS**

No. Mani/Admn/551/21/2022	DATED: 06.09.2022
<u>Important Dates</u>	
Publishing Date	06.09.2022
Bid Document Download Start Date	06.09.2022
Date and Time for Inspection of Items along with pre-bid meeting	07.09.2022 (0900 hrs) to 15.09.2022 (1730 hrs)
Contact Person	Shri Saurabh Suman ASO (GA), Ph: +63-88430101/02 Email: admn.manila@mea.gov.in
Venue of Inspection	Embassy of India 2190, Paraiso St., Dasmarinas Village, Makati, Metro Manila
Bid Submission Start Date	16.09.2022 (0900 hrs)
Bid Submission End Date	30.09.2022 (1730 hrs)
Date of Technical Bid Opening	01.10.2022
Date of Financial Bid Opening (online)	To be notified subsequently in due course
Venue for Opening of Bids	Embassy of India 2190, Paraiso St., Dasmarinas Village, Makati, Metro Manila

Sd/-

(Nishikant Singh)

Head of Chancery

Embassy of India, Manila

2190, Paraiso St., Dasmarinas Village,

Makati City, Metro Manila

E-Mail: hoc.manila@mea.gov.in

TelNo: +63-88441429

No. Mani/Admn/551/21/2022

Embassy of India

Manila

TENDERNOTICE

Subject: TENDER NOTICE FOR DISPOSAL OF OBSOLETE/UNSERVICEABLE/IRREPAIRABLE/BROKEN/CONDEMNED SCRAP IT HARDWARE ITEMS IN EMBASSY OF INDIA, MANILA ON "AS IS WHERE IS" BASIS

Bids are invited from the interested bidders for disposal of old obsolete/unserviceable/irreparable/broken/condemned/scrap IT Hardware items on "As is, where is" basis from Embassy of India, 2190, Paraiso St., Dasmariñas Village, Makati, Metro Manila.

Complete list of IT Hardware item is given in **Annexure A**. These items are located in 2190, Paraiso St., Dasmariñas Village, Makati, Metro Manila. **The interested bidders or their representatives may inspect the items between 07 September 2022 (Wednesday) to 15 September (Thursday) between 14:00 to 15:00hrs.** Prior written information may be sent by email at admn.manila@mea.gov.in for inspection.

Technical Bid

Following documents to be submitted:

1. Registration Certificates, Business Permit etc (copies of documents to be enclosed).
2. Contact details (Address & Phone/Mobile Numbers) of the bidder.
3. Affidavit stating that the Company/Firm/Agency/individual is/has not been blacklisted. Experience certificate of similar work for other reputed clients viz. International organization, Diplomatic missions, etc. may be submitted along with bid.
4. Undertaking that bidder agrees to terms & Conditions of this tender document.
5. Authorization certificate from the concerned Department/Agency/Board/Bureau in the Government of Philippines for generation/collection/storage/dismantle of e-Waste. The authorization certificate must be valid till the end of bid validity. Bidder must submit a notarized copy of the valid registration certificates and produce it at the time of taking delivery of the materials, failing which their bid will be liable for rejection.

Financial Bid

The financial bid should be quoted in format at **Annexure 'A'**. Additionally duly filled **Annexure 'B'** must be submitted.

General Terms and Conditions

1. Tender follows a two bid system: a) Technical Bids and b) Financial Bids.
2. The bids shall be valid for 75 days from the date of opening of financial bids.
3. Experience certificate if any, of similar work for other reputed clients viz. International organization, Diplomatic Missions, etc. may be submitted along with technical bid.
4. The items shall be sold to the highest bidder as per the figures quoted in Annexure B; VAT as applicable at the time of disposal shall be charged extra and will be borne by the successful bidder.
5. The items will be disposed off on "AS IS WHERE IS" basis. Labour and transportation charges will be borne by the highest successful bidder. The employees of the Embassy of India, Manila are not eligible to take part in the bidding.
6. Incomplete quotations are liable to be rejected.
7. Bids received after the closing date shall not be considered.
8. Bids once submitted shall not be allowed to be withdrawn.
9. The bidders may inspect the items on predetermined dates specified in the tender and satisfy themselves about the items they are bidding for.
10. The quotation has to be given for all items mentioned in the list not in parts.
11. It will be the sole responsibility of the successful bidder to ensure the safety of the structure and other materials to save them from damage etc. at the time of removing, lifting carting the materials etc.
12. Successful bidder will be allowed to lift hardware only after receipt of the written confirmation from the Embassy of India, Manila of receipt of the balance amount of the bid.
13. The successful bidder shall be required to lift all the items from 2190, Paraiso St., Dasmariñas Village, Makati, Metro Manila to his premises within 15 working days after receipt of written confirmation. On failure to do so Embassy of India, Manila shall have the right to forfeit the entire amount of the bidder.
14. No items, once disposed to the successful bidder, shall be taken back by the Embassy of India, Manila, in any condition whatsoever.
15. Embassy of India, Manila reserves the right to accept or reject any/all bids without assigning any reason whatsoever.

16. The bidder should be authorized by the concerned Department/Agency/Board/Bureau in the Government of Philippines for generation/collection/storage/dismantle/handling of e-waste. The authorization certificate issued by the concerned PCB should be submitted along with the bid.
17. **Settlement of Disputes & Arbitration:** All disputes, differences and questions arising out of or in any way touching or concerning this subject matter or the representative rights, duties or liability of the parties shall be referred to the sole arbitration of the Ambassador, Embassy of India, Manila or any person nominated by him. The arbitrator shall be entitled to extend the time of arbitration proceedings with the consent of the parties. This shall be construed and governed by the Laws of the Philippines and the parties hereby submit to the exclusive jurisdiction of the Philippines Regional Trial Court.
18. **Force Majeure:** Embassy of India, Manila may consider relaxing the penalty and delivery requirements, as specified in this Tender document, and to the extent the delay in performance or failure to perform its obligations under the agreement is the result of a Force Majeure.

Sd/-
(Nishikant Singh)
Head of Chancery
Embassy of India, Manila
2190, Paraiso St., Dasmarinas Village,
Makati City, Metro Manila
E-Mail: hoc.manila@mea.gov.in
TelNo: +63-88441429

IT Items for Auction

S. No.	Description of items	Quantity	Total Value including taxes, if any (PHP)
1	CPU (Without Hard Disk)	5	
2	TFT	5	
3	Printers	8	
4	Scanner	2	
5	Sony Karaoke Video Cassette Player	1	
6	Carrier AC	1	
Total			

BID FOR OBSOLETE ITEM

Name & Address of the bidder :
(In Capital Letters)

Telephone No. :

Mobile No. :

I/We have inspected the obsolete IT Hardware items in 2190, Paraiso St., Dasmariñas Village, Makati, Metro Manila and interested to purchase the same on **"As is Where is basis"**

My/our offer for the items is PHP including applicable taxes. The rate quoted is inclusive of labour, transportation and all related logistics charges.

I/We have gone through the terms and conditions given in the bid document and agree with the same.

(Signature of Bidder)

Place:

Date: